

Learning Outcomes Assessment in Canvas

This document will outline a simple three-part process (Importing Outcomes, Attaching Outcomes, Scoring Outcomes) that will allow us to effectively assess our Student Learning Outcomes. The steps in the process are the same for all assessment.

The first step to complete is importing the Outcome(s) to your course. After you have completed that, you have three options to attach Outcomes in your courses:

- Option A: Attach the outcomes to an established assignment (the students will see the outcomes attached to the assignment)
- Option B: Create a “Rubric Assignment” to use more than one assignment for assessment (students will never see this)
- Option C: Attach outcomes to an already established grading rubric (students will see the full rubric but the scores are not included in the graded assignment)

The final step is to score Outcomes Rubric.

The links below will take you to specific parts of the document for easy navigation.

[Importing Outcomes into the Course](#)

[Option A: Linking Outcomes to an Assignment](#)

[Option B: Creating an Assessment Assignment](#)

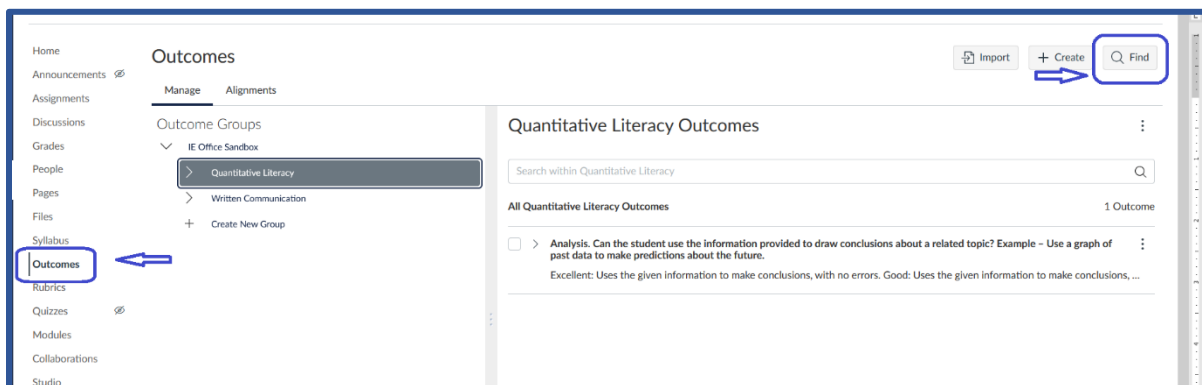
[Option C: Linking Outcomes to an Established Grading Rubric](#)

[Scoring the Outcomes](#)

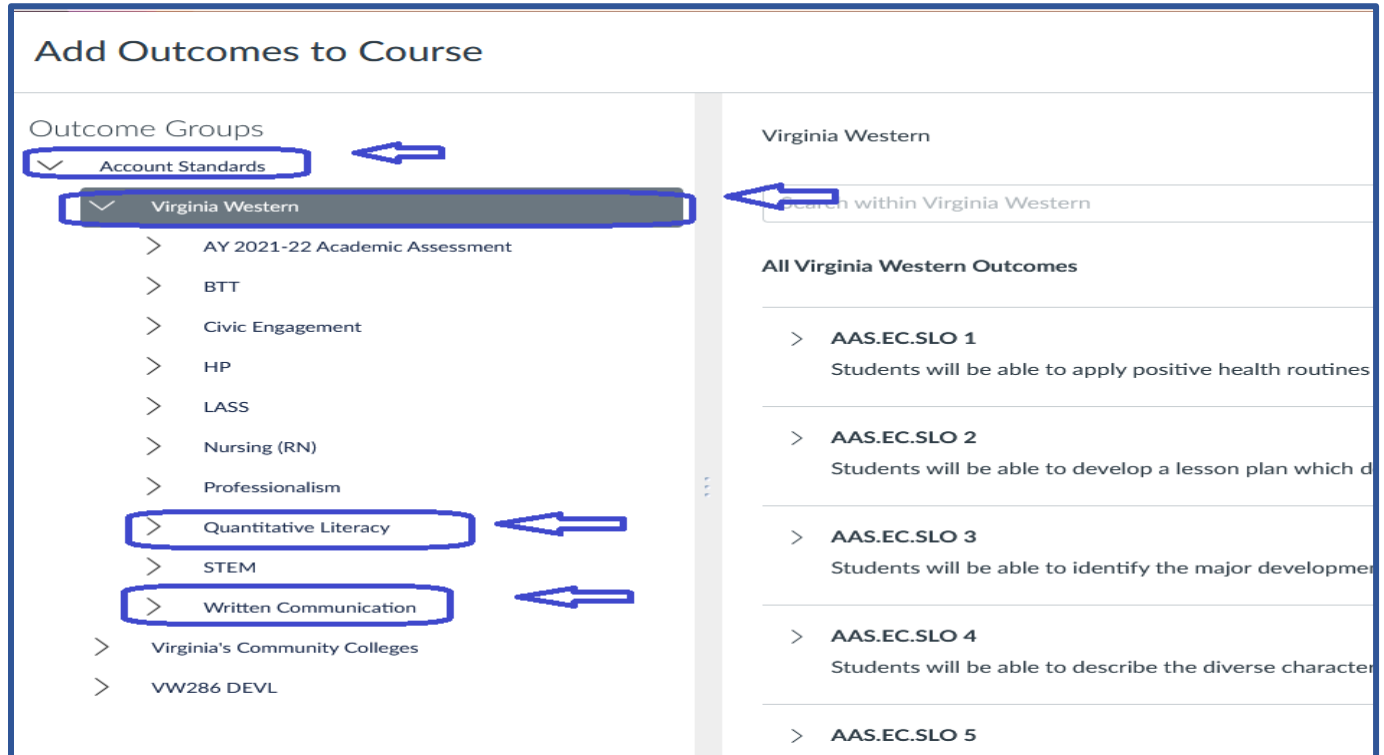
Importing Outcomes into the Course

Before attaching outcomes, they must be imported into the course. This must be done for each course you are using for assessment.

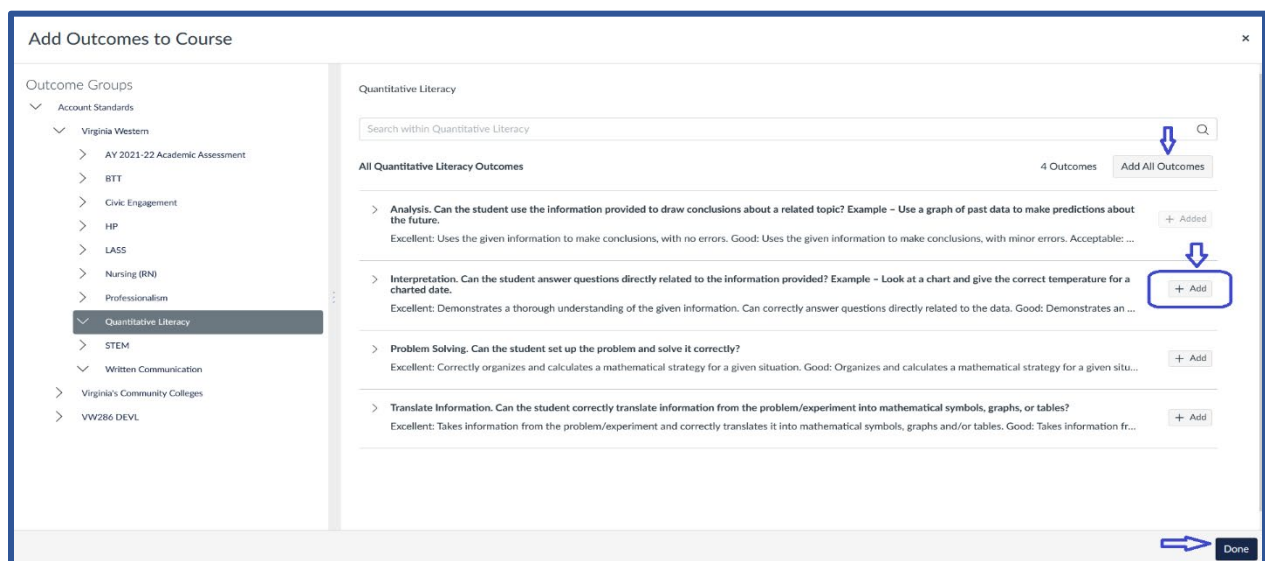
1. Open the course you are using and select the **Outcomes** button on the left side of the screen and then select **Find** at the top right.



2. Select **Account Standards**
3. Select **Tulane**, then
4. Select the competency you are assessing.



5. Select **+Add** next to each outcome you want import. (If you are adding all outcomes, you can Select the **Add All Outcomes** button at the top right.)
6. Select **Done** when finished.

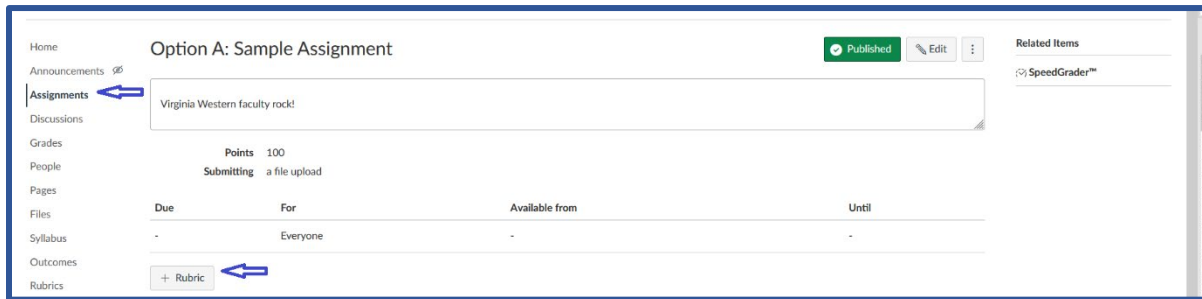


Congratulations! You have successfully imported the outcomes into your class.

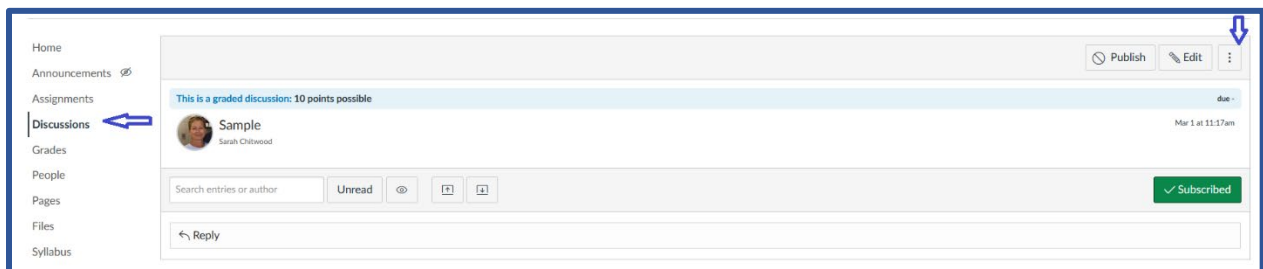
Option A: Link Outcomes to an Assignment

Before you begin, make sure you have [outcomes imported](#) into your course so that you can link them to a specific assignment.

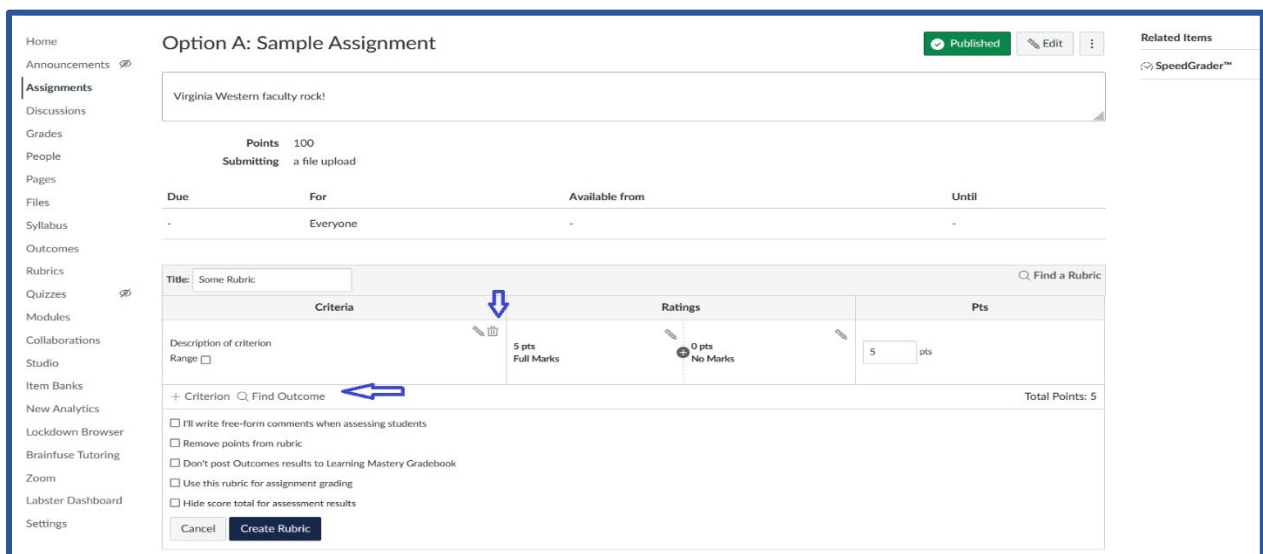
1. Open the **assignment**.
2. Select **+ Rubric**



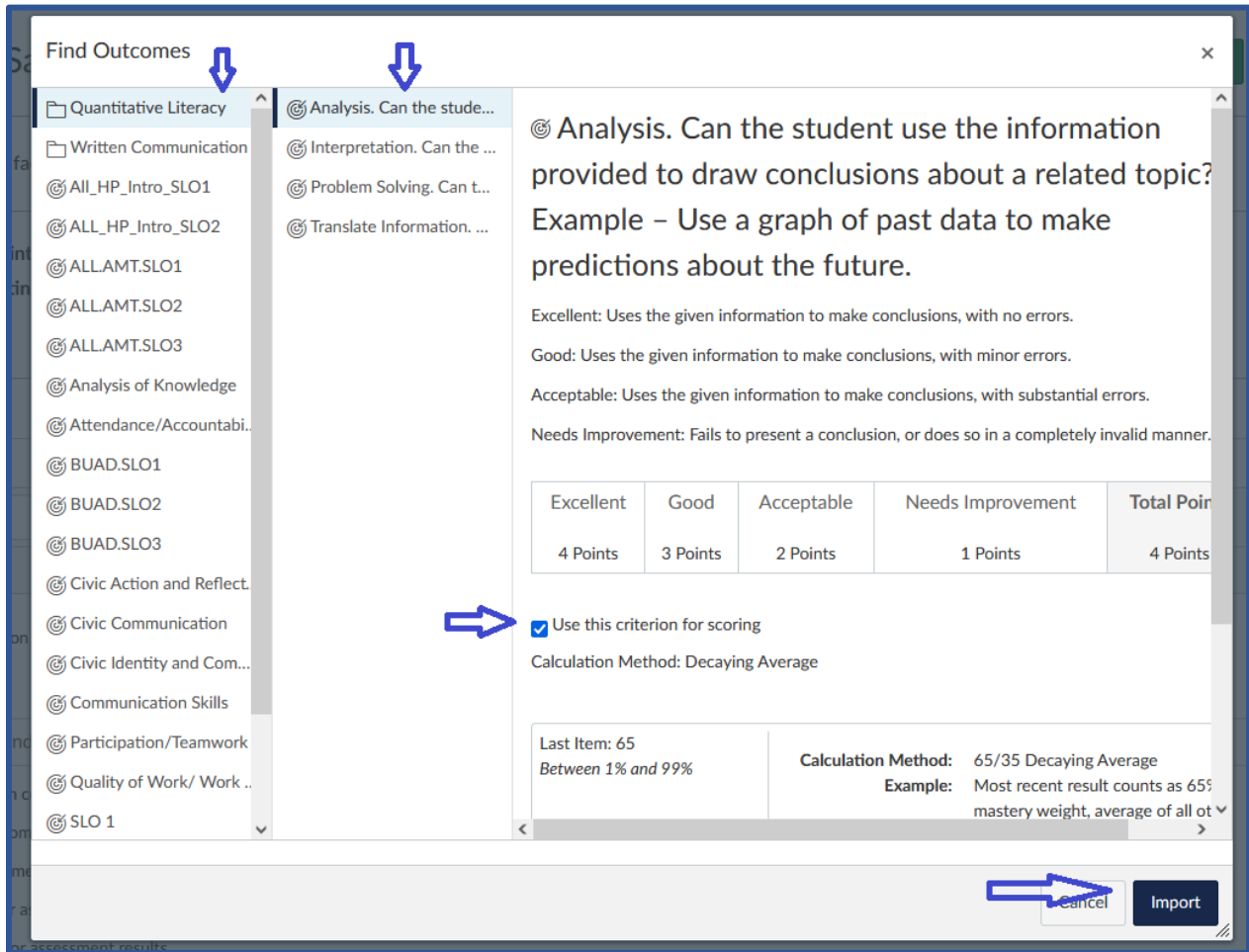
3. For **Discussion** posts, select the **three vertical dots** and then **Add Rubric** in the drop-down menu.



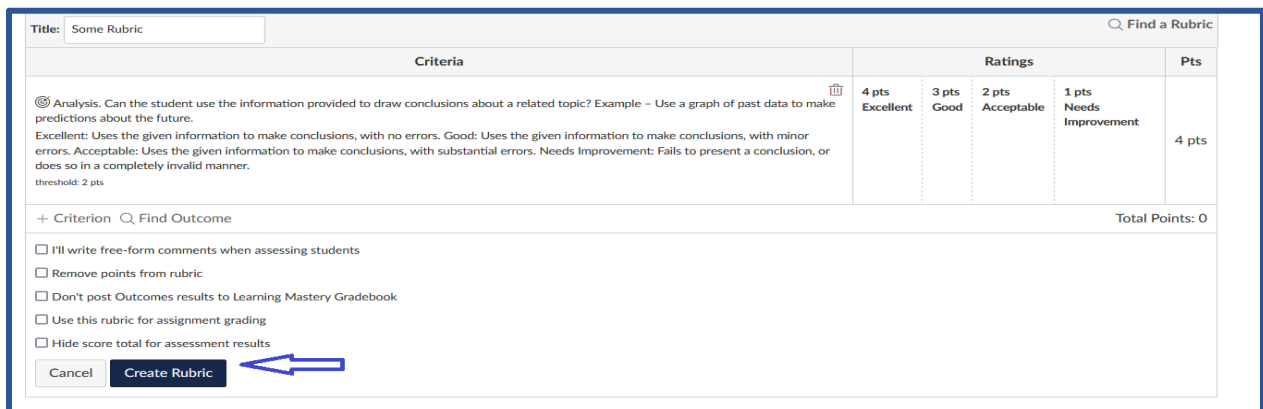
4. Select the trash can to remove the pre-established criteria.
5. Select **Find Outcome**



6. Select **one outcome**. Make sure the box for scoring is **checked**. Select **Import**.
7. Repeat step 6 for each outcome you are using.



8. Select Create Rubric.

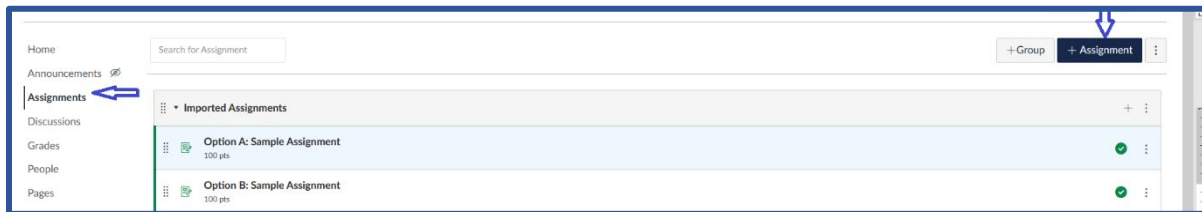


You have successfully linked General Education outcomes to your assignment. Now you can [score the outcomes](#).

Option B: Assessment Assignment

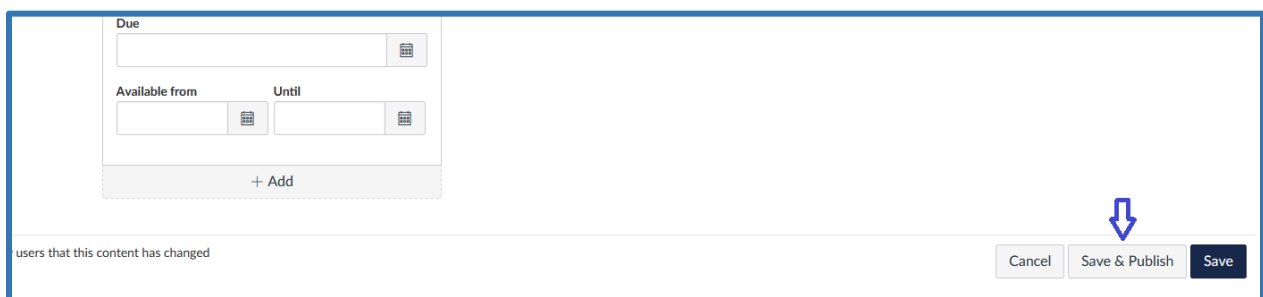
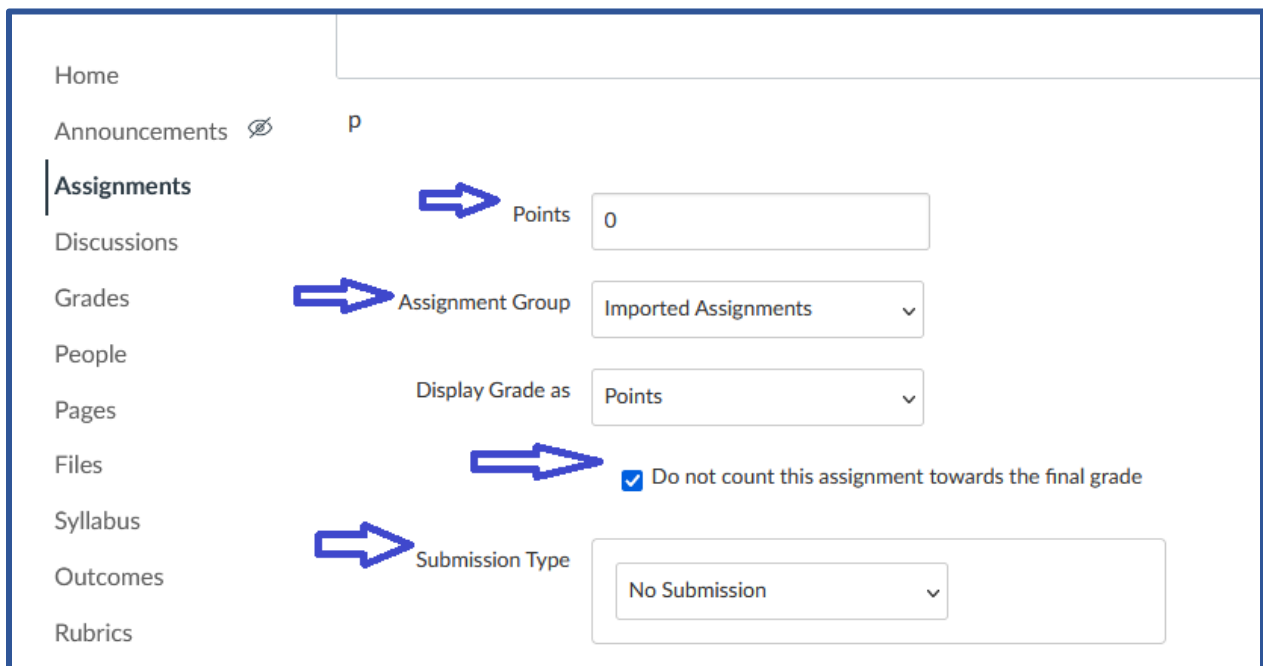
Before you begin, make sure you have [outcomes imported](#) into your course so that you can create the Assessment Assignment. This option is useful if you want a unique assignment for the assessment.

1. Create an assignment by using the **Assignment button** and then **+Assignment**.



Name the assignment (Gen Ed Assessment Quantitative Literacy, etc).

2. **Make sure** the Points box has 0.
3. Select the check box "Do not count this assignment toward final grade."
4. Submission Type: choose "No Submission."
5. Select "Save and Publish."



6. Open the assignment.

7. Select +Rubric.

Home

Option B: Sample Assignment

Published Edit

Related Items

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-	Everyone	-	-

+ Rubric

8. Select the trash can to remove the pre-established rubric

9. Select Find Outcome

Home

Option B: Sample Assignment

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Settings

Title: Some Rubric Find a Rubric

Criteria	Ratings	Pts
Description of criterion Range <input type="checkbox"/>	5 pts Full Marks	0 pts No Marks
+ Criterion Find Outcome		Total Points: 5

I'll write free-form comments when assessing students

Remove points from rubric

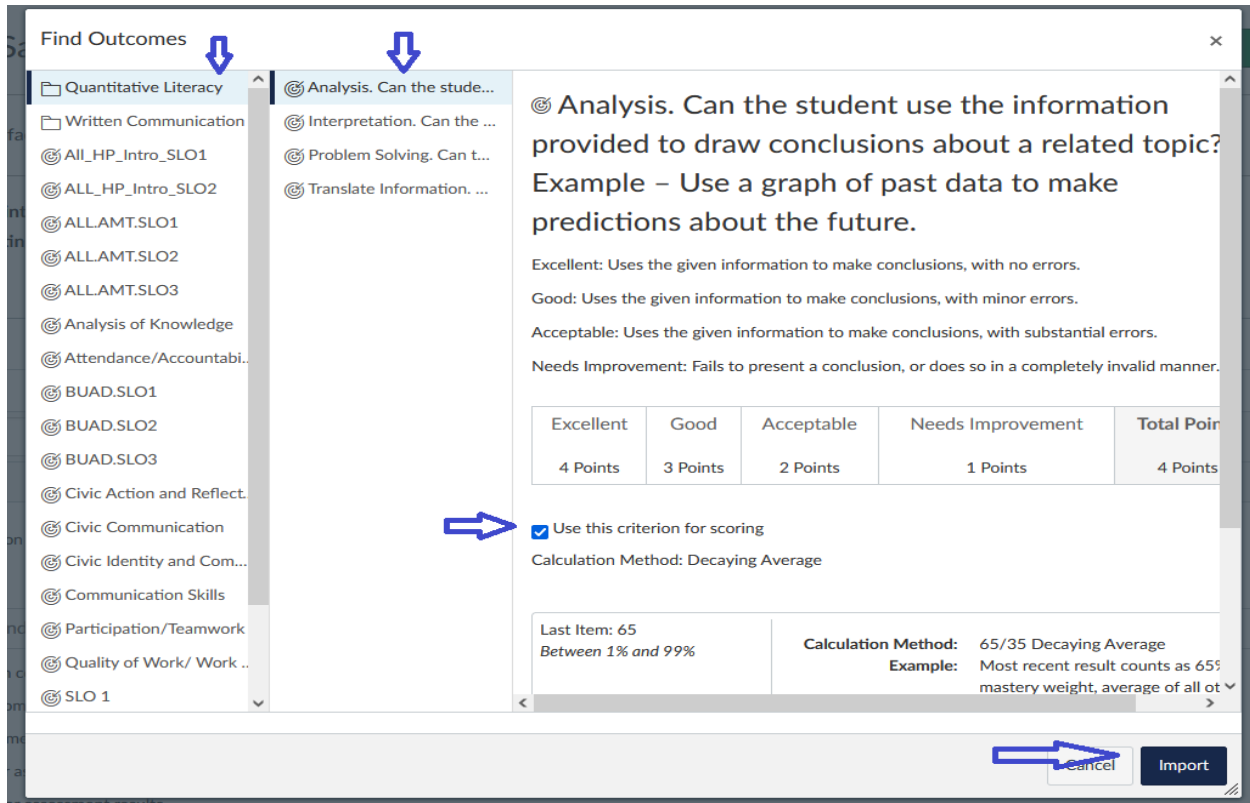
Don't post Outcomes results to Learning Mastery Gradebook

Use this rubric for assignment grading

Hide score total for assessment results

Cancel Create Rubric

10. Select **one outcome**.
11. Make sure the box for scoring is checked.
12. Select **Import**.
13. Repeat steps 11 through 13 for each outcome you are using.



14. Select **Create Rubric**.

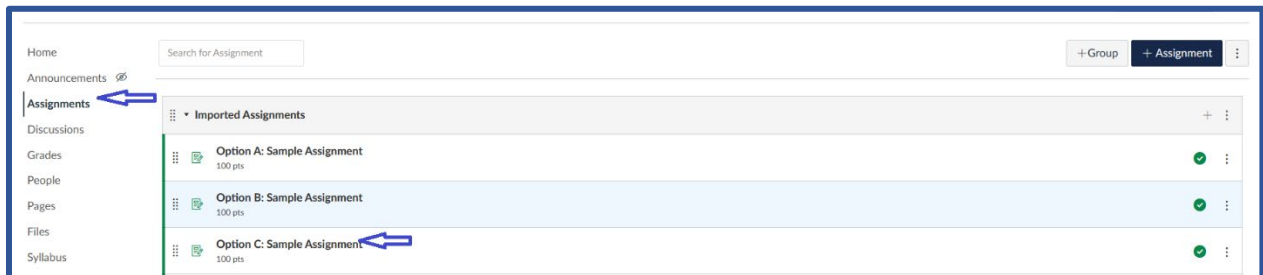


You have successfully created an Assessment Assignment and rubric. Now you can [score the outcomes](#).

Option C: Linking Outcomes to an Established Grading Rubric

Before you begin, make sure you have [outcomes imported](#) into your course so that you can link them to a grading rubric you already have.

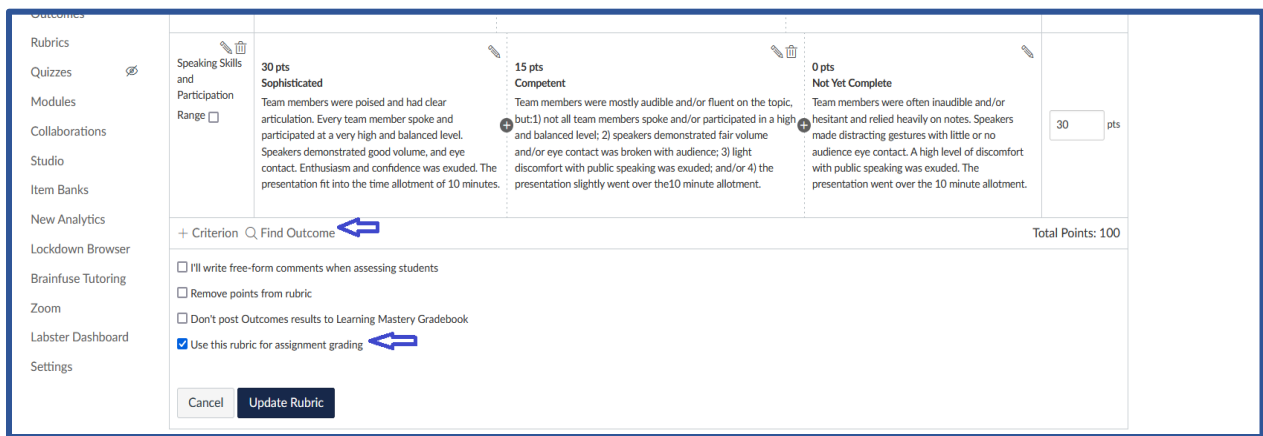
1. Open the **assignment** in Canvas.



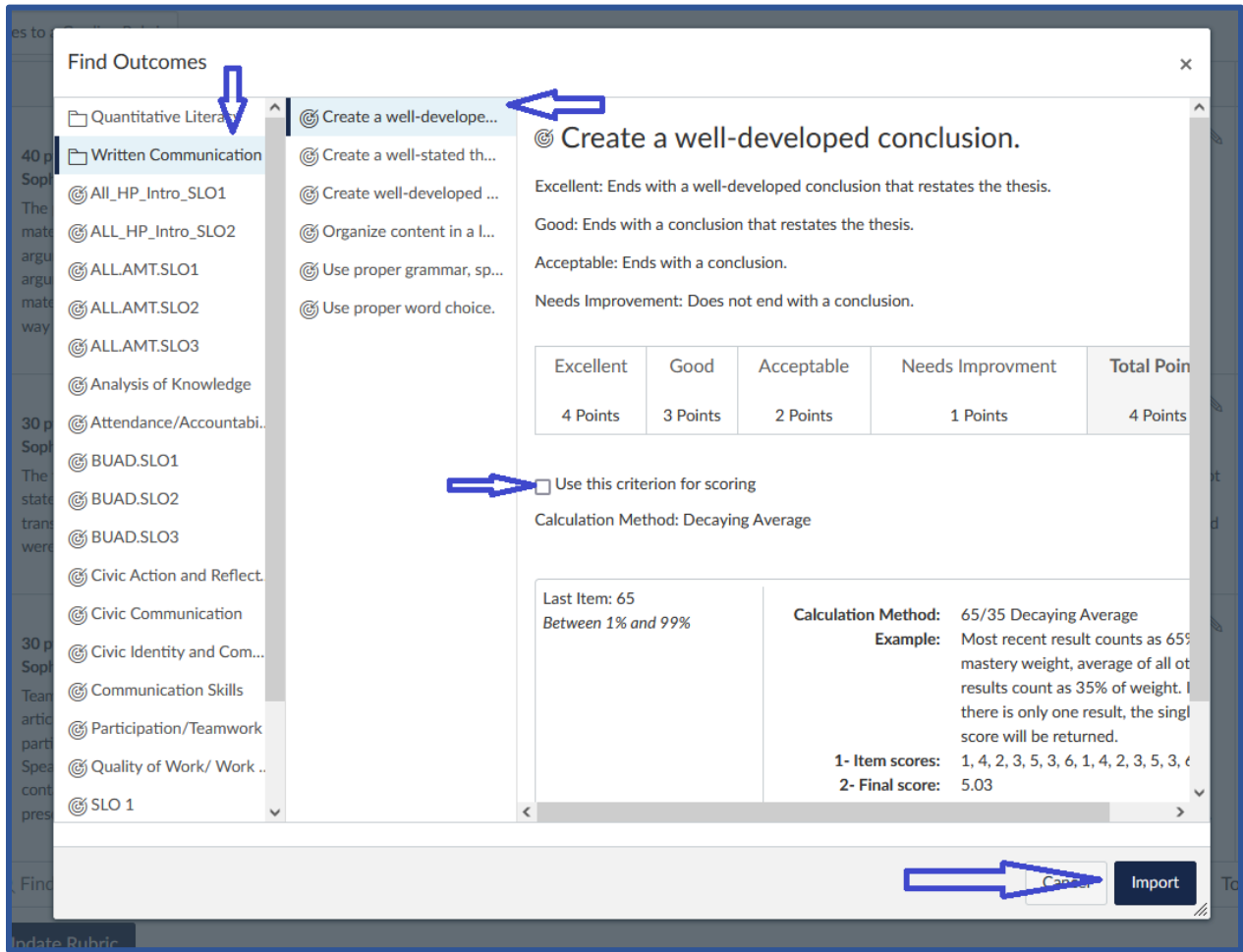
2. Select **Edit Rubric**



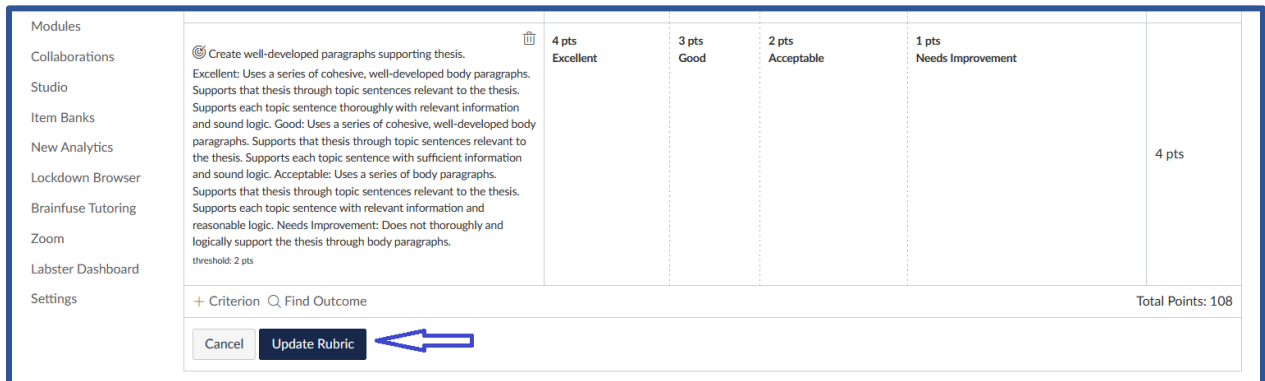
3. Select **Find Outcome**. While you are here, make sure you have checked the box to use your rubric for assignment grading.



4. Select **one outcome**. Be sure to uncheck the “Use this criterion for scoring” box, and then select **Import**.



5. Follow steps 3-4 for each outcome you would like to attach.
6. Select **Update Rubric** when all outcomes have been attached.



Your rubric will look similar to the one below. The outcomes are present but will not be factored in grading. The outcomes you attached are indicated by the bullseye.

<ul style="list-style-type: none"> Home Announcements Assignments Discussions Grades People Pages Files Syllabus Outcomes Rubrics Quizzes Modules Collaborations Studio Item Banks New Analytics Lockdown Browser Brainfuse Tutoring Zoom Labster Dashboard Settings 	<p>Coherence and Organization</p> <p>Range <input type="text"/></p>	<p>30 pts</p> <p>Sophisticated</p> <p>The thesis, argument and solution were clearly stated and examples were appropriate. The transitions and flow were easy to follow. Slides were error-free and logically presented.</p>	<p>15 pts</p> <p>Competent</p> <p>The thesis, argument and solution were clearly stated, but: 1) not all examples were supportive illustrations; 2) the transitions and /or flow were somewhat difficult to follow; and/or 3) slides were error-free and logically presented.</p>	<p>0 pts</p> <p>Not Yet Complete</p> <p>The thesis, argument, solution and examples were not clearly stated. The conclusion was unclear. The transitions and flow were not logical. Slides contained errors and a lack of logical progression.</p>	<p>30 pts</p>	
	<p>Speaking Skills and Participation</p> <p>Range <input type="text"/></p>	<p>30 pts</p> <p>Sophisticated</p> <p>Team members were poised and had clear articulation. Every team member spoke and participated at a very high and balanced level. Speakers demonstrated good volume, and eye contact. Enthusiasm and confidence was exuded. The presentation fit into the time allotment of 10 minutes.</p>	<p>15 pts</p> <p>Competent</p> <p>Team members were mostly audible and/or fluent on the topic, but: 1) not all team members spoke and/or participated in a high and balanced level; 2) speakers demonstrated fair volume and/or eye contact was broken with audience; 3) light discomfort with public speaking was exuded; and/or 4) the presentation slightly went over the 10 minute allotment.</p>	<p>0 pts</p> <p>Not Yet Complete</p> <p>Team members were often inaudible and/or hesitant and relied heavily on notes. Speakers made distracting gestures with little or no audience eye contact. A high level of discomfort with public speaking was exuded. The presentation went over the 10 minute allotment.</p>	<p>30 pts</p>	
	<p>🎯 Create a well-developed conclusion.</p> <p>Excellent: Ends with a well-developed conclusion that restates the thesis. Good: Ends with a conclusion that restates the thesis. Acceptable: Ends with a conclusion. Needs Improvement: Does not end with a conclusion.</p> <p>threshold: 2 pts</p>	<p>4 pts</p> <p>Excellent</p>	<p>3 pts</p> <p>Good</p>	<p>2 pts</p> <p>Acceptable</p>	<p>1 pts</p> <p>Needs Improvement</p>	<p>4 pts</p>
	<p>🎯 Create a well-stated thesis.</p> <p>Excellent: Presents an introduction featuring a well-stated thesis. Good: Presents an introduction featuring a thesis. Acceptable: Presents an introduction without a thesis. Needs Improvement: Does not present an introduction or a well-stated thesis.</p> <p>threshold: 2 pts</p>	<p>4 pts</p> <p>Excellent</p>	<p>3 pts</p> <p>Good</p>	<p>2 pts</p> <p>Acceptable</p>	<p>1 pts</p> <p>Needs Improvement</p>	<p>4 pts</p>

You have successfully attached outcomes to a grading rubric, and the outcomes scores will not be factored in grading. Now you can [score the outcomes](#).

Scoring the Outcomes

So that outcomes data can be collected, the outcomes will need scoring.

1. Go to the gradebook and locate the assignment.

Gradebook ▾ View ▾ Actions ▾			
Student Names			
<input type="text" value="Search Students"/>			
	↓	↓	↓
Student Name	Option A: Sample Assignment Out of 100	Option B: Sample Assignment Out of 100	Option C: Sample Assignment Out of 100
Virginia Western Demo1	-	-	-
Virginia Western Demo2	-	-	-
Virginia Western Demo3	-	-	-
Virginia Western Demo4	-	-	-
Virginia Western Demo5	-	-	-

2. Select the arrow in the score box for the first student.

Gradebook ▾ View ▾ Actions ▾

Student Names

Search Students

Student Name	Option A: Sample Assignm Out of 100	Option B: Sample Assignm Out of 100	Option C: Sample Assignm Out of 100
Virginia Western Demo1	95 / 100	-	-
Virginia Western Demo2	80	-	-
Virginia Western Demo3	63	-	-
Virginia Western Demo4	75	-	-
Virginia Western Demo5	92	-	-

3. Select **SpeedGrader**.

Gradebook ▾ View ▾ Actions ▾

Student Names **Assignment Names**

Search Students Search Assignments

Student Name	Option A: Sample Assignm Out of 100	Option B: Sample Assignm Out of 100	Option C: Sample Assignm Out of 100	How Well Do You Manage Out of 25	Professionalism and Soft S Out of 30	You and Your College Expe Out of 35
Virginia Western Demo1	95	-	-	20	30	-
Virginia Western Demo2	80	-	-	24	25	-
Virginia Western Demo3	63	-	-	15	20	-
Virginia Western Demo4	75	-	-	22	28	-
Virginia Western Demo5	92	-	-	10	-	-

Virginia Western Demo1 >

Option A: Sample Assignment >

SpeedGrader

Grade out of 100

95

Status

None

4. Select **View Rubric**.

Option A: Sample Assignment

Due: No Due Date - W28A\OFFICE.DEVL

10/14 Graded 76.6 / 100 (77%) 1/14 Average

← Virginia Western Demo1 →

This student does not have a submission for this assignment

Submitted: no submission time

Assessment

Grade out of 100

95

View Rubric

5. **Drag** the grey vertical bar to the left top get a full view of the rubric. **VERY IMPORTANT: To score the rubric**, hover over the box with score you are choosing and Select when it turns green. The point box will automatically populate. **Do not** type the score in the point box; the results will not show in the data report. Select **Save** when done.

The screenshot shows a grading interface for a student who has not submitted an assignment. The interface is split into two main sections. The left section displays the message "This student does not have a submission for this assignment". The right section, titled "Grading", contains a rubric for "Gen Ed Assessment".

Criteria	Ratings	Pts
<p>Analysis. Can the student use the information provided to draw conclusions about a related topic? Example - Use a graph of past data to make predictions about the future. view longer description threshold: 2</p>	<p>4 pts Excellent 3 pts Good 2 pts Acceptable 1 pts Needs Improvement</p>	<p>4 / 4 pts</p>
<p>Interpretation. Can the student answer questions directly related to the information provided? Example - Look at a chart and give the correct temperature for a charted date. view longer description threshold: 2</p>	<p>4 pts Excellent 3 pts Good 2 pts Acceptable 1 pts Needs Improvement</p>	<p>3 / 4 pts</p>

Total Points: 7 out of 8

Buttons: Save, Cancel

Congratulations! You are done assessing the outcome.