

# Guidelines for Canvas SLO Implementation

Always create SLOs on the School/Program level

- If an SLO is created at the course level, then the data cannot be exported or mapped up through the department, program, or school.

Be aware of what SLOs already exist

Use unique labeling for the SLOs

- Be aware of other departments in the school's SLOs when labeling a new SLOs
- Do not give two SLOs the same name. This will be confusing when the data is pulled out of Canvas.

Write a description of the SLO so others know how it is defined

Know which courses an SLO would map to before creating one

Use a consistent scoring scale

- A scale that varies is difficult to compare with others. A consistent scale will streamline the data.

Define Mastery and keep it consistent

- When examining percent mastery, the definition of mastery should be consistent across SLOs.